

Tailored Fire & Security Ltd

Disaster Recovery and Business Continuity

Identified Risks:

1. Fire Risk to premises
2. Intruder Risk
3. Data Loss
4. Confidential Information
5. Communications
6. Staff
7. Insurances

TFS Solutions and Protection of Risks

1. Fire Risk

- Fire Detection System fitted throughout premises and linked to central station to cover for general fire outbreak within premises.
- TFS Data Server protected by Redetec® fire detection and suppression system.
- TFS Data Server – Data backed up and removed on a daily basis.
- Letterbox is fireproof and covered by Automatic Fire Suppression System.

2. Intruder Risk

- Intruder System fitted throughout and linked via Redcare and GSM to central station with Police response.
- All external opening protected by Automatic Steel Roller Shutters.
- Access to Rear Yard protected by Automatic Steel Roller Shutters.
- CCTV in place and recorded onto digital recorder

3. Data Loss

- TFS Data Server – Data backed up and removed from site on a daily basis.
- TFS Data Server protected by Redetec® fire detection and suppression system.

- TFS Data Server & All PCs protected by Norton Antivirus and updated daily.
- Security Breach – Multiple Access levels are in place by the issuing of access codes to individual members of staff.
- Access to server is via Laptop Computers most of which are removed each night.

4. Confidential Information

- All confidential documents are shredded and used as packaging.
- All Computers are protected by Passwords for the protection of unauthorised access.

5. Communications

- All phone lines can be diverted to our Central Station in the event of loss.
- E-mails and faxes can be received remotely on Laptop Computers
- Mobile Phones can also be used in the event of Main Phone lines being lost.

6. Staff

- All Staff are vetted in accordance with ISO procedures, ie career history, employment gaps, police screening.
- Protection of Staff at premises from security threat by CCTV and Access Control into Building.

7. Insurances

- Public Liability Insurance
- Employers Liability Insurance
- Professional Indemnity Insurance
- Product Liability including Efficacy Insurance
- Business Loss of Continuity Insurance

Major Disaster

In the event of a major disaster which would take out the main offices the continuation of business would be provided from a network of remote sites. Communication and Data Sources would remain fully intact and operational.

It is envisaged that the effect on our clients would be negligible.